



香港學術及職業資歷評審局  
Hong Kong Council for Accreditation of  
Academic & Vocational Qualifications

**SUMMARY ACCREDITATION REPORT**

**UNITED CHARTER CONSULTANCY LIMITED**

**LEARNING PROGRAMME ACCREDITATION**

**CERTIFICATE IN CONTRACT MANAGEMENT -  
PEST CONTROL, PESTICIDE SAFETY AND  
HEALTH (QF LEVEL 3)**

**LEARNING PROGRAMME RE-ACCREDITATION**

**CERTIFICATE IN PEST CONTROL, PESTICIDE  
SAFETY AND HEALTH (QF LEVEL 3)**

**MAY 2024**

## 1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1710), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by United Charter Consultancy Limited (Operator) to conduct a Learning Programme Accreditation (LPA) and a Learning Programme Re-accreditation (re-LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 3 standard and can be offered as an accredited programme:

(i) Certificate in Contract Management - Pest Control, Pesticide Safety and Health (QF Level 3) ;

(b) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and QF Level 3 standard and can continue to be offered as an accredited programme:

(i) Certificate in Pest Control, Pesticide Safety and Health (QF Level 3) ;  
and

(c) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 19 April 2024.

## 2. HKCAAVQ'S DETERMINATION

### Learning Programme Accreditation

#### Certificate in Contract Management - Pest Control, Pesticide Safety and Health (QF Level 3)

2.1 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.7, the Certificate in Contract Management - Pest Control, Pesticide Safety and Health (QF Level 3) programme meets the stated objectives and QF standard at

Level 3, and can be offered as an accredited programme with a validity period from 3 February 2025 to 2 February 2027.

## 2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.2.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.7 by the specified fulfilment deadline.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

<b>Name of Operator(s)</b>	United Charter Consultancy Limited 聚研顧問有限公司
<b>Name of Award Granting Body</b>	United Charter Consultancy Limited 聚研顧問有限公司
<b>Title of Learning Programme</b>	Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3) 害蟲防制及施用除害劑之安全與健康合約管理證書(資歷架構第 3 級)
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3) 害蟲防制及施用除害劑之安全與健康合約管理證書(資歷架構第 3 級)
<b>Primary Area of Study and Training</b>	Medicine, Dentistry and Health Sciences
<b>Sub-area (Primary Area of Study and Training)</b>	Occupational Safety and Health
<b>Other Area of Study and Training</b>	Sciences
<b>Sub-area (Other Area of Study and Training)</b>	Life Sciences
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	18

<b>Mode(s) of Delivery and Programme Length</b>	Part-time, 2 months 180 notional learning hours (including 60 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	3 February 2025 to 2 February 2027
<b>Number of Enrolment(s)</b>	Not applicable
<b>Maximum Number of New Students</b>	Maximum of 88 learners per year Maximum of 44 learners per class
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable
<b>Address of Teaching/ Training Venue(s)</b>	<ol style="list-style-type: none"> <li>1. Classroom 101, 201, 202, 301, 302, 401, 501 and 601, 1-6/F First Commercial Building, 33 Leighton Road, Causeway Bay, Hong Kong 香港銅鑼灣禮頓道 33 號第一商業大廈 1 至 6 樓 101, 201, 202, 301, 302, 401, 501 及 601 號課室</li> <li>2. Classroom 1, 2/F, Classroom 302, 3/F, Classroom 401 and Classroom 402, 4/F, PICO Tower, 66 Gloucester Road, Wan Chai, Hong Kong 香港灣仔告士打道 66 號筆克大廈 2 樓 1 號課室、3 樓 302 號課室及 4 樓 402 號課室</li> <li>3. Room 1 and Room 2, 10/F, United Centre, 95 Queensway, Admiralty, Hong Kong 香港金鐘金鐘道統一中心 10 樓 1 號及 2 號課室</li> </ol>

## Learning Programme Re-accreditation

### Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)

2.4 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.7, the Certificate in Pest Control, Pesticide Safety and Health (QF Level 3) programme meets the stated objectives and QF standard at Level 3, and can continue to be offered as an accredited programme with a validity period from 1 November 2024 to 31 October 2026.

#### 2.5 **Validity Period**

2.5.1 The validity period will commence on the date specified below.

2.5.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.7 by the specified fulfilment deadline.

2.6 The determinations on the Learning Programme Re-accreditation are specified as follows:

<b>Name of Operator(s)</b>	United Charter Consultancy Limited 聚研顧問有限公司
<b>Name of Award Granting Body</b>	United Charter Consultancy Limited 聚研顧問有限公司
<b>Title of Learning Programme</b>	Certificate in Pest Control, Pesticide Safety and Health (QF Level 3) 害蟲防制及施用除害劑之安全與健康證書(資歷架構第3級)
<b>Title of Qualification(s) (Exit Award(s))</b>	Certificate in Pest Control, Pesticide Safety and Health (QF Level 3) 害蟲防制及施用除害劑之安全與健康證書(資歷架構第3級)
<b>Primary Area of Study and Training</b>	Medicine, Dentistry and Health Sciences
<b>Sub-area (Primary Area of Study and Training)</b>	Occupational Safety and Health
<b>Other Area of Study and Training</b>	Sciences

<b>Sub-area (Other Area of Study and Training)</b>	Life Sciences
<b>Industry</b>	Not applicable
<b>Branch</b>	Not applicable
<b>QF Level</b>	Level 3
<b>QF Credits</b>	14
<b>Mode(s) of Delivery and Programme Length</b>	Part-time, 1 month 138 notional learning hours (including 48 contact hours)
<b>Intermediate Exit Award(s)</b>	Not applicable
<b>Validity Period</b>	1 November 2024 to 31 October 2026
<b>Number of Enrolment(s)</b>	Not applicable
<b>Maximum Number of New Students</b>	Maximum of 200 learners per year Maximum of 50 learners per class
<b>Specification of Competency Standards-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Specification of Generic (Foundation) Competencies-based Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Vocational Qualifications Pathway Programme</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Notes to be indicated on the QR</b>	Not applicable

<b>Address of Teaching/ Training Venue(s)</b>	<ol style="list-style-type: none"> <li>1. Classroom 101, 201, 202, 301, 302, 401, 501 and 601, 1-6/F First Commercial Building, 33 Leighton Road, Causeway Bay, Hong Kong 香港銅鑼灣禮頓道 33 號第一商業大廈 1 至 6 樓 101, 201, 202, 301, 302, 401, 501 及 601 號課室</li> <li>2. Classroom 1, 2/F, Classroom 302, 3/F, Classroom 401 and Classroom 402, 4/F, PICO Tower, 66 Gloucester Road, Wan Chai, Hong Kong 香港灣仔告士打道 66 號筆克大廈 2 樓 1 號課室、3 樓 302 號課室及 4 樓 402 號課室</li> <li>3. Room 1 and Room 2, 10/F, United Centre, 95 Queensway, Admiralty, Hong Kong 香港金鐘金鐘道統一中心 10 樓 1 號及 2 號課室</li> </ol>
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- 2.7 **Condition(s) (including all pre-conditions for obtaining the HKCAAVQ accreditation status as applied for the commencement of the validity period; and all requirements for maintenance of the accreditation status within the validity period)**

<b>Requirement(s)</b>	<b>Date of Fulfilment</b>
<p style="text-align: center;"><b><u>All Programmes</u></b></p> <p><u>Requirement</u></p> <p>The Operator is to submit evidence to HKCAAVQ on or before 2 February 2026, including the rental agreement and the valid insurance policy covering the learning activities of the programmes, to show that appropriate venues have been secured for the delivery of the programmes.</p>	2 February 2026

- 2.8 **Recommendation(s)**  
HKCAAVQ offers the following recommendation(s) for continuous improvement.

<b>Recommendation(s)</b>
<p style="text-align: center;"><b><u>All Programmes</u></b></p> <p><u>Recommendation</u></p>

The Operator should properly document the key discussions in the meeting minutes of relevant committees for continuous improvement.

- 2.9 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

### 3. INTRODUCTION

- 3.1 United Charter Consultancy Limited provides environmental and holistic health solutions, especially tailor-made mandatory training and consultancy services.

### 4. Programme Details

The following is the programme information provided by the Operator.

#### 4.1 Programme Objectives

##### **Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3)**

- Competent to use type II Pesticides registered under Pesticide Ordinance, Cap 133;
- Able to select and apply pesticides to control economic pests and public health pests on locations with the protection of environment and public health;
- Capable of performing vector-borne disease control measures of known disease outbreak;
- Proficient in directing pest control survey and measures in accordance with expressed contract terms and trade practices; and
- Clearly communicate and liaise with key employees, representatives; and stakeholders when executing contractual services.

##### **Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)**

- Competent to use type II pesticides registered under Pesticide Ordinance, Cap 133;
- Able to select and apply pesticide to control economic pests and public health pests on locations with the protection of environment and public health; and

- Capable of performing vector-borne disease control measures of known diseases outbreak.

#### 4.2 Programme Intended Learning Outcomes (PILOs)

##### **Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3)**

Upon completion of the Programme, learners should be able to:

- Demonstrate and observe the legal liability relevant to pest control operation and pesticide, and occupational safety and health and any other legislation;
- Calculate the dilution rate and select proper pesticide formulation. For giving correct and clear instruction for the operators to apply pesticide to control of pest at different stage of life cycle;
- Select the appropriate PPE in accordance with the application aerosol size of the pesticide formulation to prevent from health hazard and dangerous occurrences;
- Properly read the Instruction of pesticide label for safe use, handling, storage or transport of pesticide at work;
- Apply the pest control measures including environmental, physical, biological and chemical in hazard hierarchy to ensure safe system of work; and
- Clearly communicate and liaise with employees, contract representatives and stakeholders by targeting key players, identifying crucial data analysis, carrying out pest control surveys and writing corresponding reports for all purposes connected with contract management.

##### **Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)**

Upon completion of the Programme, learners should be able to:

- Demonstrate and observe the legal liability relevant to pest control operation and pesticide, and occupational safety and health and any other legislation;
- Calculate the dilution rate and select proper pesticide formulation for giving correct and clear instruction for the operators to apply pesticide to control of pest at different stage of life cycle;
- Select the appropriate PPE in accordance with the application aerosol size of the pesticide formulation to prevent from health hazard and dangerous occurrences;
- Properly read the instruction of pesticide label for safe use, handling, storage or transport of pesticide at work; and
- Apply the pest control measures control including environmental, physical, biological and chemical in hazard hierarchy to ensure safe system of work.

#### 4.3 Programme Structure

**Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3)**

Topic	QF Credit
Part 1	
1.1 Legal matters related to Pesticide, Environmental and Occupational Safety & Health	6
1.2 Understanding Pest, their behaviour and control measures	
1.3 Pesticide Labelling and its Material Safety Data Sheet	
1.4 Class, Formulation & Function of Pesticides	
1.5 Application Skills & Operation of Pest Control Equipment and Practice	
1.6 Environmental Hazards: Safe application of pesticide for handling, transporting and using indoors and outdoors	
1.7 Occupational safety and Health Hazard: assessment and control measures	
1.8 Pest Control management: Integrated Pest Management (IPM)	
Part 2	
2.1 Law of Contract	12
2.2 Contract Management for PCPSH	
2.3 Identification of common defaults and options for solutions in pest control operations	
2.4 Risk assessment for pest control operations	
2.5 Pest survey and development of pest control management plan/ operational manual	
2.6 Contract compliance and presentation skill	
<b>Total</b>	<b>18</b>

**Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)**

Topic	QF Credit
1. Legal matters related to Pesticide, Environmental and Occupational Safety & Health	14
2. Understanding Pest, their behaviour and control measures	
3. Pesticide Labelling and its Material Safety Data Sheet	
4. Class, Formulation & Function of Pesticides	

5. Application Skills & Operation of Pest Control Equipment and Practice	
6. Environmental Hazards: Safe application of pesticide for handling, transporting and using indoors and outdoors	
7. Occupational safety and Health Hazard: assessment and control measures	
8. Occupational Health and Safety at work	
9. Pest Control management: Integrated Pest Management (IPM)	
10. Tutorials	
11. Assessment	
<b>Total</b>	<b>14</b>

#### 4.4 Admission Requirements

##### **Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3)**

The admission requirements of the programme are as follows.

- i. At least Form 5 education, or equivalent; and five years of pest control working experience; or
- ii. Degree holders in any subject and at least three years of relevant working experience in pest control operations.

##### **Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)**

The admission requirements of the programme are as follows.

- i. At least Form 3 education, or equivalent; and two years of pest control working experience; or
- ii. Either Form 7 education in or before 2011/2012, or Form 6 in 2012/2013 or thereafter with two science subjects elected from “Physics”, Chemistry”, “Biology”, or equivalent and at least one-year relevant working experience in pest control operations; or
- iii. Degree holders in any subject and at least one-year relevant working experience in pest control operations.

#### 4.5 Graduation Requirements

##### **Certificate in Contract Management – Pest Control, Pesticide Safety & Health (QF Level 3)**

- At least 50% in both assessments for individual Assignment and Group Project; and
- Overall attendance should be 70% or above

### **Certificate in Pest Control, Pesticide Safety and Health (QF Level 3)**

- At least 50% in both assessments for Group Project and Examination; and
- Overall attendance should be 70% or above.

## **5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT**

### **5.1 Variation and withdrawal of this Accreditation Report**

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

### **5.2 Appeals**

5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.

- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A ([www.elegislation.gov.hk](http://www.elegislation.gov.hk)) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: [www.hkqf.gov.hk](http://www.hkqf.gov.hk).

### 5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at [www.hkqr.gov.hk](http://www.hkqr.gov.hk) for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

